

MINUTES

Workforce Connection

Of Central New Mexico

Chief Elected Officials

Thursday, June 21, 2007

2:00 pm

Mid-Region Council of Governments

809 Copper NW

Call to Order- 2:12 pm by Mayor Philip Gasteyer

Attendance-

CEO's Present

Mayor Philip Gasteyer

Mayor Robert Chavez

Commissioner Pedro Rael

Others Present

Jan Borchardt

Manuel Casias

Dewey Cave

Lou Cimalore

Pat Newman

Jerilynn Sans

Marla Segura

Approval of Thursday, June 21, 2007- Agenda

Motion: Commissioner Rael

Second: Mayor Chavez

No Discussion

Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Chief Elected Officials- December 14, 2006

Motion: Mayor Chavez

Second: Commissioner Rael

No Discussion

Action: Passed unanimously by voice vote

FINAL ACTION ITEMS

Four Final Action Items were discussed and voted on- All were passed by a voice vote.

Passed

- Approval of WFCP-01-07, PY07 Preliminary Budget
- Approval of WCCNM PY07 Administrative/Fiscal Entity Contract with MRCOG
- Approval of Three Month Extension of the Adult/Dislocated Worker Services Provider
- Approval of WCCNM's Recommendation for Youth Services Program Proposal

Tab 2: Approval of WFCP-01-07, PY07 Preliminary Budget - Introduction and Background by Dewey Cave

- Patrick Newman reported on the One-Stop Operator designation recommendation.
- The Governor's Office of Workforce Training and Development issued planning PY07 allocations for the Central Area Workforce Development Board on April 24, 2007.
- The total PY07 allocation is two million, three hundred and fifty-six thousand, nine hundred and sixteen dollars (\$2,356,916), with projected carry-in estimated at one million, three hundred and fifteen thousand and one hundred and ninety-eight dollars (\$1,315,198).
- Dewey Cave noted the thirty-three percent budget reduction from the state.
- The allocations and carry-in are preliminary at this point. Once the final budget is received, staff will come back to the Board for approval.
- Staff is requesting approval of the initial PY07 Budget based on the allocation received, projected carry-in and proposed transfer of funds from the Adult to the Dislocated Worker funding stream.

Questions and Comments Followed

Motion to approve PY07 Preliminary Budget: Mayor Chavez

Second: Commissioner Rael

No Discussion

Action: Passed unanimously by voice vote

Tab 3: Approval of WCCNM PY07 Administrative/Fiscal Entity Contract with MRCOG - Introduction and Background by Patrick Newman

- The WCCNM entered into an Administrative and Fiscal Agent contract with the MRCOG in July 2003 and contract extensions have been approved for the years following, with the ending date of June 30, 2007.
- By WCCNM legal council opinion and Full Board decision, the WCCNM will enter into a government-to-government contract with the MRCOG without the requirement to comply with the Request for Proposal process under the New Mexico Procurement Code.
- Unless otherwise terminated, the Agreement will be for one year beginning July 1, 2007 and ending June 30, 2008.
- Contract Extensions will be approved by the Board, dependent upon performance and funding availability.
- The contract amount will be negotiated and staff will continue to update the CEOs on this issue.
- Staff is recommending that the WCCNM enter into a government-to-government Professional Services contract with the MRCOG to perform Administrative and Fiscal Agent activities.

No Discussion

Motion to approve: Mayor Chavez

Second: Commissioner Rael

No Discussion

Action: Passed unanimously by voice vote

**Tab 4: Approval of Three Month Extension of the Adult/Dislocated Worker Services Provider –
Introduction and Background by Patrick Newman**

- Mr. Newman reported on the status of the Adult/Dislocated Worker Services Provider.
- Request for Proposal (RFP) responses to provide Adult/Dislocated worker services were received from the New Mexico Department of Labor (NMDOL) and SER de New Mexico.
- The RFP responses were reviewed by WCCNM staff, board members who comprised the Ad Hoc Committee, as well as the Executive Committee.
- The Ad Hoc Committee was not satisfied with either of the responses and is recommending a government-to-government extension of the NMDOL's current contract for three months with added contract stipulations.
- The term of this Agreement shall be three months, beginning on July 1, 2007 and ending as of the close of business on September 30, 2007.

Discussion and Comments Followed

Motion to approve Preliminary Budget: Commissioner Rael

Second: Mayor Chavez

No Discussion

Action: Passed unanimously by voice vote

**Tab 5: Approval of WCCNM's Recommendation for Youth Services Program Proposal Evaluation
- Introduction and Background by Patrick Newman**

- The RFP for youth program services was released on April 18, 2007. Youth Development, Inc. (YDI) and HELP-New Mexico, Inc. submitted proposals to the MRCOG.
- The RFP Ad Hoc Committee reviewed the proposals at which time they made a recommendation that YDI continue as the WCCNM Youth Services Provider.
- Due to significant funding reductions, an Executive Committee study session was necessary to address future youth services and produced a recommendation to move forward with the Ad Hoc Committee's Youth Provider contractor selection.
- The term of the Agreement shall be one year, beginning on July 1, 2007 and ending as of the close of business on June 30, 2008.
- The financial impact is subject to contract negotiations.

No Discussion

Motion to approve Preliminary Budget: Mayor Chavez

Second: Commissioner Rael

No Discussion

Action: Passed unanimously by voice vote

OTHER DISCUSSION AND INFORMATION ITEMS

▪ **Business and Career Center Status** - by Patrick Newman

- Mr. Newman revealed that the Business and Career Center (BCC) proposed site has changed from San Mateo and Central to Fourth Street and Menaul.
- The site change was due to concerns with the lease and warranties associated with it.
- Contract negotiations have begun for the Fourth Street and Menaul site.
- Of the nineteen (19) mandated partners, nine (9) of the partners will be housed in the BCC and will be a part of the Resource Sharing Cost Allocation Plan.
- Dewey Cave noted the Governor's initiative in this effort to partner with the business community in providing services to them.
- The targeted industries, healthcare, manufacturing and construction, set forth by the WCCNM, serve to address the Central Region demand occupations.
- The scheduled opening date has been set for October 1, 2007.
- Partner staff have been meeting every Tuesday to engage in team building that incorporates the new role of the Model One-Stop.
- A policy manual has been created for each of the partner staff and managers.

Questions and Comments Followed

PUBLIC COMMENT/ADJOURNMENT

Public Comments - None

Adjournment – 3:18 pm

Next Meeting - Undetermined

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102.